



Two-Day ISO 45001 : 2018  
CQI/IRCA Certified Auditor Migration  
(Transition\*) Course

## Two-Day ISO 45001 : 2018 CQI/IRCA Certified Auditor Migration (Transition\*) Course

### Background to ISO 45001:2018

ISO 45001:2018, which was published in March 2018, is the world's first internationally agreed ISO standard for OHSMS (Occupational Health and Safety Management Systems).

Every organisation, whether manufacturing or service, is unique. ISO 45001 is, therefore, a 'high-level' set of requirements that can be applied to any organisation regardless of size, culture, location or technical discipline.

The intended outcomes of an OH&S management system are to prevent injury and/or ill health to workers and to provide safe and healthy workplaces. To put this into context in 2016/17, in the UK alone, 31.2 million working days were lost due to work-related illness and workplace injury. This equates to an estimated cost of £14.9 billion in one year. More importantly, 1.3 million people suffered from a work-related illness, 137 workers were killed at work and over 600,000 injuries occurred. The International Labour Organisation estimates that globally 6,000 people die as a result of occupational health-related issues every day.

\* Migration Courses migrate delegates from one standard (BS OHSAS 18001:2007) to another standard (ISO 45001:2018). Transition courses transfer delegates to a new version of the same standard. E.g. ISO 9001:2008 to ISO 9001:2015. In practice the terms Migration and Transition are used interchangeably.

### Course overview

This two-day course is specifically designed for IRCA Registered OHSAS 18001 Auditors who need to update their knowledge and skills to the 2018 version of ISO 45001:2018. (In order to maintain your registration CQI and IRCA require that you successfully complete a registered Migration Course by March 2021).

It is also useful for anyone who wishes to find out more about ISO 45001:2018 and OHSMS systems.

### Aims and Objectives

On successfully completing the two modules delegates will:

- Know and understand Annex SL as a framework for ISO management systems
- Know and understand the requirements of ISO 45001:2018
- Be able to audit ISO 45001:2018 based OHSMS requirements effectively

### Course Pre-requisites

Before attending module 1 on Annex SL delegates will need to have a working knowledge of one or more Management System Standards such as ISO 9001:2008, ISO 14001:2004 and OHSAS 18001 (which is being replaced by ISO 45001:2018).

Before attending module 2 on ISO 45001:2018 delegates will need to have a working knowledge of OHSAS 18001 and have successfully completed an CQI/IRCA module 1 training course.

### Who Should Attend

Existing IRCA Registered OHSMS Auditors as well as anyone who wishes to find out more about ISO 45001:2018 and OHSMS systems.

### Content

To keep lectures to a minimum most of the learning is achieved through carefully designed exercises – particularly performing simulated audits to the new standard. The Course also provides an overview of the contents, structure and principles within ISO 45001.

To meet the IRCA Course requirements this course is made up of two one-day course modules:

Day 1 covers Annex SL

Day 2 covers ISO 45001:2018

### Subjects covered include:

#### Module 1 – Annex SL

- The purpose of Annex SL – which all ISO management system standards must now comply with
- The generic high-level structure for management system standards based on Annex SL
- New and revised terms including interested party, risk and opportunities, competence, documented information, and performance and monitoring
- The relationship between external and internal issues, the requirements of interested parties, the actions to address risks and opportunities, and the management system processes needed to implement them.
- Context, leadership, planning, support and operation within a management system
- An audit simulation for planning, conducting, auditing and generating audit findings for management system standards based on Annex SL

#### Module 2 – ISO 45001 : 2018

- Understanding the changes involved in migrating from OHSAS 18001:2007 to ISO 45001:2018.
- Auditing the following occupational health and safety management system requirements:
  - External & Internal issues and their needs and expectations
  - Documenting the scope of an OHSMS
  - Top management responsibility and accountability
  - Consultation and participation of managerial and non-managerial workers
  - Context, requirements, scope and risks and opportunities for an OHSMS
  - Processes for hazards, determining legal requirements and responding to emergency situations
  - Worker awareness, communication processes, reducing risk, procurement and contractors
  - Management review, corrective actions and continual improvement

## Course Benefits

On completion successful delegates will have the knowledge and skills to:

- Know and understand Annex SL as a framework for ISO management systems
- Know and understand the requirements of ISO 45001:2018
- Be able to audit ISO 45001:2018 based OHSMS requirements effectively

## Assessment

There is a short written test on both days of the course as well as continuous assessment.

## Certification

A Certificate of Achievement will be awarded to students who successfully complete both the written tests and the continuous assessment. Certificates of Attendance may be provided to those who do not pass the tests.

This course is certified by the IRCA Registration Governing Board and satisfies part of the formal training requirement for individuals seeking to upgrade their certification under the IRCA QMS Auditor Certification Schemes. Delegates who complete this CQI and IRCA Certified Training course successfully (along with the additional specific module(s) for the Management System Standard(s) they audit against) will satisfy the CQI & IRCA requirements for upgrading their Auditor Certification.

## Course Materials

Students will receive a comprehensive printed course manual with reference materials. Reference copies of ISO 45001:2018, ISO 17021 and ISO 19011 will be available for the classroom-based course.

## Duration

This is a two-day classroom-based course.

## CQI/IRCA Course Approval

Approved Training Partner No: 6039048

OHSMS ISO 45001:2018 Migration Course ID: 1887 and 1889

CQI/IRCA Course Specification PT211 and PT251

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